

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, December 14, 2023
5:00 p.m. – Jr./Sr. High Cafeteria**

Call to Order: The meeting was called to order at 4:31 p.m. by President D. List.

Members Present: D. List, H. Ball, K. Carlson, J. Cook, L. Forsyth, C. Matthews, L. Smith

Members Absent: None

Also Present: P. McGee, L. Prinz, C. Stehm, K. Loftus, R. Stevens, B. Brown, J. Back, P. Hazard and 26 members of the audience.

Executive Session: It was moved by K. Carlson and seconded by H. Ball to enter executive session at 4:32 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
The motion passed 7 Yes, 0 No.

Return to Public Session: It was moved by H. Ball and seconded by J. Cook to return to public session at 4:59 p.m.
The motion passed 7 Yes, 0 No.

President's Report: D. List welcomed everyone. She thanked C. Stehm for stepping in again and helped keep our district going in the right direction. She welcomed new principal P. Hazard. She wished everyone happy holidays and Merry Christmas.

Academic Focus: D. Taylor, T. Stewart, and three students talked about the NYS Science Investigations. Students in grades 3-5 are required to complete four Elementary-level science investigations. They are:

- Structure and Properties of Matter: What's in the Bag?
- Weather and Climate: Cloud in a Bottle
- Energy: Light It Up
- Life Cycles and Traits: Circle of Life

The three students showed the Board an experiment where they measured out 50 mL of water into a Ziploc bag and put in a crushed up Alka-Seltzer tablet. The bag was then sealed and the students had to make observations of what was happening in the bag and how long it took for the tablet to dissolve.

Student Council Report: None

Principals'
Comments:

K. Loftus reported:

- Data meeting was held to discuss benchmark assessments.
- Spirit week for staff and students is next week.
- Cookies and Milk with the Claus' is next Thursday at 6:00 p.m.
- Next Thursday is Kindergartens Holidays Around the World Musical Celebration at 2:00 p.m.
- Friday morning there will be a holiday celebration for the whole Elementary school in the Cafetorium.

C. Stehm/P. Hazard reported:

- The 6th grade attended a performance of *Annie* this week.
- The 11th grade is taking the Myers Briggs personality test.
- After-school support started for students on December 11th. Students who are failing 2 or more classes after the first quarter are required to come. Parents are notified and once students are passing they do not need to attend anymore.
- The fifteen week marking period is ending this week.
- Next week the Jr./Sr. High will also be participating in a Spirit Week before the break.
- P. Hazard said he is excited to be here and can't wait to start in January. He has also been able to spend a few days on campus to get to familiar with thing and meet staff and students.

Director of
Instructional
Services
Comments:

B. Brown said that the Special Education Department is working on simplifying IEPs for students because they are too complex. So far there have been several application received from seniors to get the NYS Seal of Civic Readiness. The Jr./Sr. High is currently focusing on working on curriculum for art, music, and technology.

Director of
Technology &
Assessment
Comments:

J. Back said that Chris Harris from GV BOCES has come out and presented in faculty meetings about AI (Artificial Intelligence) and what it means for our district and students. A survey was sent out to faculty members after the meeting to gather feedback on AI.

Business
Administrator
Comments:

L. Prinz reported that the school tax collection period is over and the final tax collection report is up for Board approval. The collection rate for this year was 96.64%. The Budget Calendar was handed out to the Board and key dates were discussed. Bids were received for the COEP and the winning company is up for approval under New Business. Lumsden McCormick LLP won the five year RFP for auditing services. Meetings with supervisors and principals to discuss next year's budget has started.

Superintendent's
Comments:

P. McGee share the advocacy statement from Genesee Valley Chief School Officers' Association (GVCSOA) about the perfect financial storm, teacher and staff shortages, bus fleet electrification, and bureaucratic obstacle that threaten rural schools. On January 26th a mental health

conference will be held at GCC sponsored by GVSBA. This year the Legislative Breakfast will be hosted at Byron-Bergen on January 20th. He is working on the 2024-2025 instructional calendar. There are several items added to New Business: 13.4 Approval of Maracon Enterprises, Inc. for the 2023-2024 Capital Outlay Exception Project, 13.5 Approval of Substitute Registered Professional Nurse (School) – Brenda Walters, 13.6 Approval of Resignation of Secretary – Laura Brodie (Eff. 1/18/24), 13.7 Approval of Substitute School Monitor – Nancy Smith, and 13.8 Approval of Revised MOA for Winterguard.

Consent Agenda: It was moved by H. Ball and seconded by L. Smith that the following consent agenda be approved:

Approval of Minutes

November 16, 2023

Financial Matters

General Fund Bills: Warrant A-26, Wire # 99179, \$270,046.00

Warrant A-33, Ck. # 24426-24428, \$701.32

Warrant A-35, Ck. # 24429-24467, \$1,037,479.84

Warrant A-36, Ck. # 24470-24473, \$6,434.45

Warrant A-38, Ck. # 24474-24521, \$103,046.30

School Lunch Fund Bills: Warrant C-9, Ck. # 201153-201157, \$27,277.50

Warrant C-10, Ck. # 201158-201166, \$16,799.08

Federal Fund Bills: Warrant F-6, Ck. # 400521-400523, \$13,137.18

Warrant F-7, Ck. # 400524-400526, \$36,006.73

Capital Fund Bills: Warrant H-8, Ck. # 2729-2730, \$109,355.14

Warrant H-9, Ck. # 2731-2732, \$34,099.45

Trust & Agency Fund Bills: Warrant TA-10, Wire # 1674-1677,

Ck. # 301345-301351, \$447,473.07

Warrant TA-11, Wire # 1678-1682,

Ck. # 301352-301360, \$453,635.84

Monthly Treasurer's Report – October and November 2023

Personnel Matters

Resignations/Retirement/Termination:

Registered Professional Nurse (School) – Brenda Walters (Eff. 1/3/24)

Registered Professional Nurse (School) – Amy Stevens (Eff. 12/14/23)

Approvals:

Permanent Appointment – Food Service Worker –

Jacqueline Cassidy (Eff. 12/1/23)

School Nurse Practitioner – Amy Stevens (Eff. 12/15/23)

Substitute Registered Professional Nurse (School) – Juliana Prinz

Substitute Teacher (UPK-12) – Kiley Longin

LTS (Category I) – Kiley Longin (Eff. 12/15/23)

Kiley Longin, who is eligible for initial certification in Physical Education in the public schools of New York State, is hereby appointed to the temporary position of (Category I) Long-Term Substitute Physical Education Teacher commencing December 15, 2023 through February 9, 2024. The salary during this

appointment will be \$125.00 per day. This is not a benefit eligible position.

Substitute Food Service Worker – Tonya Morgan

Additional 2023-2024 Winter Sport Coaches/Advisors

Swimming

Modified – Jason Blom

Modified – Jay Wolcott (2/5/24-2/17/24)

Modified – Gina Gray (2/19/24 – End of Season)

Substitute Teacher (UPK-12) – Joseph McNulty

LTS (Category II) – Joseph McNulty (Eff. 1/3/24)

Joseph McNulty, who is eligible for initial certification in – English 7-12 and Students with Disabilities 7-12 in the public schools of New York State, is hereby appointed to the temporary position of (Category II) Long-Term Substitute Social Studies Teacher commencing January 3, 2024 through June 26, 2024. The salary during his appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon 1/200th of Step 1. This is not a benefits eligible position.

Miscellaneous Matters

None

CSE/CPSE Review

CSE cases as presented

CPSE cases as presented

The motion passed 7 Yes, 0 No

Reports:

Fall Athletic Report – Athletic Director

R. Hannan thanked the Board and school district for all their support for our athletic teams. Even though we are a small district we have a lot of opportunities for our students. The sports teams pride themselves on team spirit and sportsmanship. Several teammates from the fall season gave highlights. All six sports teams received the scholar athlete team award with averages over 90%. Coach Bateman and Coach Hill won coach of the year.

Policy Committee
Update:

Date to be set

Facilities
Committee
Update:

Meeting on January 18, 2024 at 5:00 p.m.

Budget Committee
Update:

The Budget Committee met today and was given a rough projection of the 2024-2025 budget. The 2024-2025 budget calendar was also given to the Board members.

Audit Committee Update:	None
SOAR Update:	None
Positive Recognition:	Recognition will be given tonight at the Jr. High Chorus concert.
Approval – Policy # 6121 – Sexual Harassment in The Workplace	<p>Upon the recommendation of the Superintendent, it was moved by C. Matthews and seconded by H. Ball to approve Policy # 6121 – Sexual Harassment in the Workplace.</p> <p>The motion passed 7 Yes, 0 No.</p>
Approval – 2023-2024 Property Tax Collection Report	<p>Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by L. Forsyth to approve the 2023-2024 Property Tax Collection Report.</p> <p>The motion passed 7 Yes, 0 No.</p>
Approval – Lumsden McCormick LLP for Audit RFP	<p>Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by C. Matthews to approve Lumsden McCormick LLP for the Audit RFP.</p> <p>The motion passed 7 Yes, 0 No.</p>
Approval – Incomplete Team – Varsity Indoor Track and Field	<p>Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by H. Ball to approve the Incomplete Team – Varsity Indoor Track and Field. There was discussion.</p> <p>The motion passed 7 Yes, 0 No.</p>
Approval – Maracon Enterprises, Inc. for the 2023-2024 Capital Outlay Exception Project	<p>Upon the recommendation of the Superintendent, it was moved by H. Hall and seconded by L. Smith to approve Maracon Enterprises, Inc. for the 2023-2024 Capital Outlay Exception Project.</p> <p>The motion passed 7 Yes, 0 No.</p>
Approval – Substitute Registered Professional Nurse (School) – Brenda Walters	<p>Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by C. Matthews to approve Substitute Registered Professional Nurse (School) – Brenda Walters.</p> <p>The motion passed 7 Yes, 0 No.</p>

Approval – Resignation of Secretary – Laura Brodie (Eff. 1/18/24)	Upon the recommendation of the Superintendent, it was moved by L. Forsyth and seconded by H. Ball to approve the Resignation of Secretary – Laura Brodie (Eff. 1/18/24). The motion passed 7 Yes, 0 No.
Approval – Substitute School Monitor – Nancy Smith	Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by J. Cook to approve Substitute School Monitor – Nancy Smith. The motion passed Yes, 0 No.
Approval – Revised MOA For Winterguard	Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by K. Carlson to approve the Revised MOA for Winterguard. There was discussion. The motion passed 7 Yes, 0 No.
Public Comment:	None
Information/Announcements/Reports: None	
Requests Requiring Board Consideration: None	
Review of Next Meeting’s Agenda:	
	Policy Committee Update Facilities Committee Update Budget Committee Update Audit Committee Update SOAR Committee Update Positive Recognition
Executive Session:	It was moved by H. Ball and seconded by K. Carlson to re-enter executive session at 6:34 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. There will not be any new business transacted after executive session. The motion passed 7 Yes, 0 No.
Return to Public Session:	It was moved by C. Matthews and seconded by J. Cook to return to public session at 6:49 p.m. The motion passed 7 Yes, 0 No.
Adjournment:	It was moved by H. Ball and seconded by C. Matthews to adjourn the meeting at 6:50 p.m. The motion passed 7 Yes, 0 No.